

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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**James D. Montgomery
Merit Board Vice Chair
Lewis T. (Tom) Morelock
Executive Director**

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Torre L. Walls
Operations Division

SUBJECT: Final Status Notice for the Dental X-ray Technician Series
CCE-14-002

DATE: August 14, 2013

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Dental X-ray Coordinator

Classes currently used by: UIC

<u>Current Classes</u>	<u>Action Proposed</u>	<u>Revised/New Classes</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Change -in- Title Policy</u>	<u>Effective Date</u>
3914 Dental X-ray Technician I	N/A	N/A	156	02/ Semi- Professional	447/ X-ray	N/A	11/15/09
3915 Dental X-ray Technician II	N/A	N/A	156	02/ Semi- Professional	447/ X-ray	N/A	11/15/09
3920 Dental X-ray Technician III	Revise/CIT	3920 Dental X-ray Coordinator	156	02/ Semi- Professional	447/ X-ray	1	10/01/13

Change-In-Title Policy requirements reflect revised procedures issued 12/23/03. Change-In-Title actions listed above are recommended with positions assigned to the appropriate new/revised classification based on a thorough review of job duties and responsibilities.

Voiding/Deleting Registers

The register for the Dental X-ray Coordinator formally Dental X-ray Technician III should be voided at the close of business on Monday, September 30, 2013. All testing materials related to this title should be destroyed. The Dental X-ray Technician I and the Dental X-ray Technician II will not be voided and will remain intact.

Class Specification and Examination Components/Instruments

The revised class specifications and examining instrument for the Dental X-ray Coordinator formally Dental X-ray Technician III (Credentials Assessment) will be effective (available per E-Test) October 1, 2013. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

Please contact Torre Walls at the University System Office by calling 217.278.3150, Ext. 230 or email at torrew@sucss.illinois.gov if you need additional information.